



**CITY OF MILL CREEK
DESIGN REVIEW BOARD MEETING MINUTES
April 20, 2017**

Approved June 15, 2017

DRB Members:

Dave Gunter, Chair (absent)
David Hambelton, Vice Chair (absent)
D. Wayne Bisom
Tina Hastings
Beverly Tiedje

Community Development Staff:
Christi Amrine, Senior Planner
Sherrie Ringstad, Planning Specialist

I. CALL TO ORDER:

Member Tiedje called the meeting to order at 5:15 p.m.

II. ROLL CALL:

All members were present as noted above.

III. MINUTES:

A. Minutes of March 16, 2017

MOTION: Member Bisom moved, seconded by Member Hastings, to approve the March 16, 2017 minutes as presented. The motion was approved unanimously.

IV. NEW BUSINESS:

La Petite Academy Monument Sign

Senior Planner Christi Amrine noted that the project before the Design Review Board (DRB) is a monument sign for La Petite Academy. Ms. Amrine's presentation included a review of the proposed sign, vicinity map, and existing site photos. She stated that the proposed sign meets the City's design requirements and dimensional standards and staff

is recommending approval based on the Conditions of Approval contained in the staff report, which includes a condition to install groundcover around the base of the sign.

MOTION: Member Hastings moved, seconded by Member Bisom, to approve the proposed monument sign for La Petite Academy as conditioned in the staff report and with the following additional conditions:

- The applicant has the option of selecting a different groundcover as long as it is suited to the growing conditions and has a low mature height to avoid obscuring the sign.
- The applicant has the option of leaving the concrete base unpainted.

The motion was approved unanimously.

V. ADJOURNMENT:

Member Tiedje adjourned the meeting with the consensus of the Board at 5:26 p.m.

Submitted by:

Sherrie Ringstad, Planning Specialist